



# Notes of NP3 Communications Group Meeting

**Tuesday 18 October 2016 at Westbury Library**

**Present:**

Helen Furber (HF) (Chair)  
Ella Davies (ED)  
Andrew McGrath (AM)  
Peter Weeks (PW)

Alan Aburrow (AA)  
Geoff Gollop (GG)  
Alan Preece (AP)

Valerie Bishop (VB)  
David Mayer (DM)  
Sheila Preece (SP)

**1 Apologies**

None.

**2 NP3 calendar**

HF commented that she had looked at the published calendar and it appears that some dates/ times need to be amended/ confirmed.

AM agreed to deal with the updating which includes (a) the venue/ times for the October/ January Small Grants meetings [Sea Mills rather than Westbury Library], (b) confirming the venues for the February Forums and the January Transport and Environment meetings and (c) showing that the next Working Group for Older People meeting will be at 10am on 11 January at Henleaze Library.

**3 Corporate Strategy for 2017 to 2022**

A discussion took place about the document issued by the Mayor on 13 October and the associated consultation process that closes on 5 January 2017. (see [bristol.citizenspace.com/bristol-city-council/corporate-strategy-2017-2022](http://bristol.citizenspace.com/bristol-city-council/corporate-strategy-2017-2022)).

The document sets out Bristol City Council's priorities in a five year-plan for the city and includes possible solutions towards a £92m budget gap we face between 2017 and 2022.

It was noted that NPs are referred to on page 55 of the consultation document.

It was agreed that we should encourage as many people in NP3 as possible to complete the consultation survey.

**4 Asher Craig**

Asher Craig (AC) is the Cabinet Member for Neighbourhoods. She is leading a review of NPs.

AC has contacted Councillors to ask them to invite her to visit each of the 14 NPs before the end of 2016. Each visit is for a maximum of two hours. In advance, she has shared the slides from a presentation given by Di Robinson to a meeting of the Neighbourhoods Scrutiny Commission.

It was agreed that it might help AC get a better grasp of activity in NP3 if she is sent a copy of an agenda and supporting papers for one of the November Forums. AA agreed to send an electronic copy of the Westbury-on-Trym agenda (with hyperlinks to the working group papers) to GG for the Councillors to share the information with AC.

The Communications Group members are available to support the Councillors (as necessary) with AC's visit.

- 5 Website** As previously agreed, HF pursued Knowle West Media Centre (KWMC) for a costed list for the various services we require. A response had been slow in arriving. It transpires that this is related to Web Projects Manager, Russell Knights (RK) leaving as of 31 October as his role has been made redundant.
- KWMC can continue to host our website but can no longer supply us with training and there is a doubt about any ongoing support they can provide. It was agreed that HF should contact both KWMC and RK (who is reverting to running his own business). KWMC will be asked to confirm the cost of hosting the website and RK will be asked to quote for web training (introductory and follow up) and ongoing support. Provisionally he has indicated his day rate is £250. HF was also asked to contact Voscur about any training they may be able to provide.
- 6 Social Media** It was agreed, in the short term, to prioritise the website over spending time on developing other social media.
- Gary Brentnall has set up a Facebook page for NP3 which is live. In due course, we can link this (and other media) to the website.
- 7 Key priorities** In advance of the meeting, HF had taken the key Communications priorities and drafted a basic action plan. It was agreed that the action plan should be 'fleshed out' more and then shared with group members to agree on individual responsibilities.
- 8 Westbury-on-Trym 1300** On 15 October, the NP had a stand at a launch event for the celebration in 2017 of 1300 years of Westbury-on-Trym. The aim of the event was to explain to the public what the NP (and other organisations) do for the local community and to highlight events in 2017. A debrief meeting was taking place shortly after the Communications meeting; we will need to decide on the nature/ level of our further involvement.
- 9 Equalities Review** As agreed at the September NP meeting, the Neighbourhood Partnerships Equalities Review 2016 was discussed. The group considered that overall we are doing well in NP3 in relation to Bristol as a whole.
- 10 Henleaze & Westbury Voice** HF agreed to contact the editor with an offer of the NP supplying a monthly article.
- 11 Sea Mills** ED has a key to the notice board at Sea Mills Railway Station. She asked that she receives appropriate posters to publicise the work and activities of the NP.
- 12 Next quarterly meeting** 4pm (revised time) on Tuesday 10 January 2017 at Westbury Library.